

Ohio Floodplain Management Association — Executive Board



The Ohio Floodplain Management Association (OFMA) is a Division of the Water Management Association of Ohio and a Chapter of the Association of State Floodplain Managers. Since 1995, OFMA has been promoting sound and effective floodplain management throughout the State of Ohio. OFMA envisions management of Ohio's floodplain system to reduce flood losses and promote the natural function of floodplain resources. The activities undertaken by OFMA are centered around public awareness of flood risk, support of professional development and education for those working in floodplain management, cooperation and exchange of water resource information, and encouragement of research and legislation needed for effective implementation of floodplain management practices. **Leadership of OFMA rests with the Executive Board.**

The Board is comprised of the **Chairman, Vice-Chairman, Secretary, Treasurer, six Members at Large and an Ohio Department of Natural Resources Representative** (Program Manager of the Floodplain Management Program). The immediate past-Chairman of OFMA and the serving President of the Water Management Association of Ohio (WMAO) are non-voting members of the Board. Actions of the Board are subject to limitations as specified in the *Memorandum of Understanding* (MOU) with WMAO and the *OFMA Code of Regulations*. The Board commits to providing the general membership with: educational opportunities; strategy and policy for proper use and functions of floodplains; participation in legislative initiatives that promote the OFMA goals and objectives; active recruitment of members. All candidates for officer positions must be members in good standing of OFMA.

Responsibilities and authorities granted to the Board include:

- Developing the annual budget;
- Recommending content and changes for the *MOU* and *Code of Regulations*;
- Strategic planning for OFMA;
- Recruiting members to fill key leadership and committee needs; and
- Establishing committees with purpose, decision-making authority and progress measures to complete the mission of OFMA.

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Chairman: OFMAs elected chief executive officer is responsible for presiding over all Executive Board meetings as elected and subject to the *Code of Regulations*. The Chairman has authority to sign and execute contracts for OFMA; make approved purchases; sign the operational *MOU* with the Water Management Association of Ohio. Accountable for documentation of business, stating and putting to vote all motions, and maintaining order and decorum.

Vice-Chairman: As elected and subject to the *Code of Regulations*, the position has authority to act in the place and stead of the Chairman in the event of absence or inability of Chair to act. Assists the Chair in administering the policies, projects and activities of OFMA. The Vice-Chairman is the liaison to the Committee Chairs.

Secretary: As elected and subject to the *Code of Regulations*, is responsible for: notice of meetings; keeping official minutes of all general membership and Executive Board meetings; maintaining official records of the organization (membership list, resolutions/policies, *Code of Regulations*, *OFMA Standard Operating Procedures*, committee reports and policy recommendations).

Treasurer: As elected and subject to the *Code of Regulations*, is responsible for cooperating with WMAO for the keeping and disbursement of all OFMA funds, preparing the annual budget in consultation with the Executive Board for WMAO approval, maintaining an OFMA ledger for expenditures and income and providing quarterly financial statements to the Executive Board. Works with the WMAO Treasurer to maintain complete fiscal records and may be asked to participate in audit requests.

Members at Large: As elected and subject to the *Code of Regulations*, represent various geographic regions of the state to encourage and increase community involvement in floodplain management. Chief activities include: compiling and presenting interest and concerns of membership; disseminating organization information to members; and promoting the goals and objectives of OFMA; fulfilling obligations of the Executive Board.

Ohio Department of Natural Resources Representative: Program Manager of the ODNR, Floodplain Management Program fills this position on the Executive Board and is subject to the *Code of Regulations*. The Representative shall present the State's floodplain management interest, address State Coordinating responsibilities of the National Flood Insurance Program, and facilitate comprehensive floodplain management communication among all levels

